

Dan Zemaitis, MBA, PMP, CSQE, CSM, SA, ITIL

Highland, MI (248) 563-0357

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PROFESSIONAL EXPERIENCE – Higher Education

Faculty, Eli Broad College of Business

Michigan State University

East Lansing, MI

January 2016 to Present

- Taught ACC 822 Project Management and CIS 312 Systems Analysis and Design classes in the Masters of Accounting, Computer Information Systems and Masters of Business Administration programs based on Project Management Institute (PMI) principles.

Assistant Director, University Systems (Staff)

January 2013 to June 2016

- Facilitated a department-wide team to establish Project Management Institute (PMI) compliant project management methodology, tools and templates
- Accountable for all planning, project oversight and project management for the University's middleware and development teams
- Responsible for eCommerce in a Payment Card Industry (PCI) compliant environment that has generated more than \$2 Billion USD in transactions. Implemented formal testing methodologies to improve auditability and reduce risk
- Responsible for SharePoint support. Implemented a lean e-Kanban system to manage workload
- Took over two distressed projects, Athletic Compliance and Spartan Impact Data Warehouse <http://mispartanimpact.msu.edu/> and brought them to successful completion

Distinguished Adjunct Faculty

Davenport University

Livonia, MI and Lansing, MI campuses

September 2009 to 2017

- Classes included Project Management, Unix/linux operating systems and Microsoft Excel.
- Conducted a business seminar for Davenport's Institute for Professional Excellence (IPEX) in Project Quality Management for a Nigerian contingent of Real Estate Evaluators and Assessors
- Facilitated independent study sessions on the topics of Computer Security and Business Ethics

Adjunct Faculty

Washtenaw Community College

Ann Arbor, MI

September 2008 to December, 2010

Classes included Unix/linux operating system, Systems Analysis and Design and Intro to Computer Science

Adjunct Faculty

Axia College (online)

Taught online classes in Systems Analysis and Design

July 2008 to March 2014

PROFESSIONAL EXPERIENCE – Leadership and Project Management

Project Control Office, Senior Project Manager (Contract positions)

June 2016 to Present

Dewpoint, Lansing, MI

Enterprise Project Management Office (ePMO)

State of Michigan, Department of Treasury

- All assigned projects completed on time and under budget.
- Analytics Project
Managed an urgent project from the Michigan Legislature to evaluate and recommend Data Analytics tools to be used by local government units within the state. This project met the Michigan Legislature's "hard date" for completion and was completed within budget.
- SAP System Optimization/Stabilization
Conducted Initiation through Close of an in-progress I.T. Investment Fund (ITIF) project, including all artifacts and funding justification.
- City of Detroit 2017, 2018 and 2019 Tax Year End Launches
Managed the City of Detroit Individual Income, Corporate, and Withholding Taxes for 2017 year-end. This system generates \$790 million USD of revenue annually for the City of Detroit. The projects had a "hard" launch date and was completed on time and under budget
- State of Michigan, Department of Treasury 2017, 2018 and 2019 Tax Yearend Launches
Managed the tax year-end project for Michigan Business Tax (MBT), Sales Use and Withholding (SUW) and Corporate Income Tax (CIT) for the 2017 tax year. The projects was completed on time and under budget
- SAP Business 2018 Tax Yearend Launch (in progress)
Managing a hybrid project of Scrum and Waterfall. Providing project oversight as well as hands-on project management.

State of Michigan, Licensing and Regulatory Affairs (LARA)

Corporate Online Filing System (COFS) with the following responsibilities:

- Provide project oversight for a vendor-managed implementation of a purchased application
- Conduct a weekly infrastructure meeting related to the project
- Proposed, trained and consulted on the implementation of statistically relevant testing standard (ANSI Z1.4) for User Acceptance Testing
- Coordinate the completion of the State Security Assessment (DTMB-0170)
- Process change requests through completion
- Use of ChangePoint, SharePoint And Microsoft Team Foundation Series (TFS) tools for project management
- Utilization of the State of Michigan, State Unified State Unified Information Technology Environment (SUITE) tools, templates and processes

PROFESSIONAL EXPERIENCE – Continued

Project Manager deployed as an Information Technology (IT) Manager September 2004 to January 2013
Compuware / Detroit Medical Center, Detroit, MI

- Managed successful project implementations of McKesson's CareEnhance Call Center (Customer Relationship Management) and TheraDoc's Disease Management System
- Managed the Data Warehouse (Business Objects XI), Web Development Services and numerous projects
- Responsible for support of Corporate Marketing, Call Center and Customer Service departments

Director, Application Development September 2003 to October 2004
Edcor Corporation Pontiac, MI

- Developed and supported cloud applications for Fortune 1000 companies
- Managed staff of 20-40 managers, technical leads and developers
- Reduced outstanding backlog of "Incident Requests" from more than 400 to less than 80

IT Manager January 2001 to August 2003
MSX International, Auburn Hills, MI

- Member of a management team that turned a failing business in a recessionary economy into a profitable, expanding entity
- Managed all IT staff for three business units, including managers, project managers, developers, technical support, quality and call center personnel
- Managed the organization's first offshore development project (India)
- Managed, coordinated and integrated projects on a global basis
- Reduced I.T. departmental costs by more than \$1,000,000 in first year
- Estimated / quoted multi-million dollar technical solutions to clients

Director, IS Project Management September 1996 to November 2000
King Pharmaceuticals / Parke-Davis Pharmaceuticals, Rochester, MI

- Installed and administered an FDA-compliant Training System
- Provided and maintained IT infrastructure to support corporate strategies and goals
- Formulation and adherence to project plans and budgets; Integration and coordination between executive management and users
- Successful implementation and ongoing technical support of Document Management System consisting of Oracle database, Hewlett-Packard 9000 server and Documentum™ software
- Completed application implementation utilizing Windows NT, and SQL Server and MS-Access

EDUCATION

Michigan State University
Masters of Business Administration (MBA)

University of Detroit-Mercy
Bachelors of Business Administration

PROFESSIONAL CERTIFICATIONS

1) Project Management Professional (PMP)

Project Management Institute

www.pmi.org

PMP Certification Number: 502798

Certification date: 12-18-2007

Certification expires: 12-17-2023

2) Certified Software Quality Engineer (CSQE)

American Society for Quality (ASQ)

www.asq.org

Member number: 63683847

Certification date: 6-7-2008

Certification expires: 6-30-2024

3) Certified ScrumMaster (CSM)

The Scrum Alliance

<https://www.scrumalliance.org/>

Certification ID: [371633](#)

Membership ID: 42918033

Certification date: 11-14-2014

Certification expires: 11-30-2022

4) SAFe 4 Certified Agilist (SA)

Scaled Agile Framework

<https://www.scaledagile.com/>

Certificate ID: 76980143-0284

Certification date: 12-11-2017

Certification expires: 12-29-2021

5) IT Infrastructure Library V3 Foundations (ITIL)

Office of Government Commerce

<https://www.gov.uk/government/publications/best-management-practice-portfolio/about-the-office-of-government-commerce>

Certification date: 1-8-2010

No expiration

6) Payment Card Industry Professional (PCIP)

<https://www.pcisecuritystandards.org/>

Payment Card Industry

PCIP Code: 1001-460

Certification date: 11-11-2013
Certification expired: 11-11-16