

ALLISON M. DELLAPELLE, CPA

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661 Falcon Drive
Dundee, MI 48131

EDUCATION

MS	Accounting Michigan State University, East Lansing MI <i>Summa Cum Laude</i>	May 2014
BA	Accounting Michigan State University, East Lansing MI <i>Summa Cum Laude, Honors College</i>	May 2013

AREAS OF INTEREST

Strong focus on leading courses in financial accounting, managerial accounting, cost accounting, and auditing.

TEACHING EXPERIENCE

Instructor	Aug 2019 to Present
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Department of Accounting and Information Systems
Michigan State University, East Lansing, MI

- Taught undergraduate level intermediate financial accounting and masters level financial reporting decisions courses
- Developed weekly lesson plans and gave lectures on relevant financial accounting topics
- Collaborated with professionals within and outside the Broad College of Business to ensure accessibility of all coursework
- Organized new course content using updated text and relevant informational resources
- Assisted students with problem solving and completing coursework both individually and in small groups

Graduate Assistant & Honors College Coordinator	Sep 2013 to May 2014
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Department of Accounting and Information Systems
Michigan State University, East Lansing, MI

- Led recitations of 30-40 honors college students for Principles of Financial Accounting, an undergraduate course covering the following topics: basic business structure, financial statement presentation and interpretation, transaction accounting and data analysis
- Developed an honors project for students to enhance their knowledge of a company's annual report
- Organized weekly lesson plans and gave lectures on relevant accounting topics
- Graded assignments and maintained student records throughout the semester
- Communicated with students and faculty to improve teaching skill and accounting knowledge

Teaching Assistant	Sep 2012 to May 2013
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Department of Accounting and Information Systems
Michigan State University, East Lansing, MI

- Led recitations of 30-40 business students for Principles of Financial Accounting, an undergraduate course covering the following topics: basic business structure, financial statement presentation and interpretation, transaction accounting and data analysis
- Coordinated staffing for weekly help room in order to assist students with coursework questions
- Graded assignments and maintained student records throughout the semester
- Organized weekly lesson plans and gave lectures on relevant accounting topics
- Communicated with students and faculty to improve teaching skill and accounting knowledge

CAREER EXPERIENCE

Senior Cost Accountant

Jan 2016 to Jul 2019

L&W Engineering Company, Plant 2 / Haggerty Logistics

New Boston, MI

- Developed rolling 90-day forecasts and annual operating budgets for manufacturing and logistics facilities
- Completed month-end close process and variance analysis using multiple accounting metrics
- Reported monthly operating results to key management to support decision making
- Initiated reporting of pro forma income statements to assist management in controlling spending
- Organized and led annual physical inventory observations with external auditors
- Maintained standard costing of all new launch and mass production parts in inventory
- Oversaw accounts receivable and accounts payable processes at logistics facility
- Communicated with cross-functional teams to complete ad hoc reporting requests

Audit Assistant

Sep 2014 to Jan 2016

Deloitte

Detroit, MI

- Substantively tested and audited Fortune 500 Companies in accordance with PCAOB regulations
- Specialized in auditing companies in the Consumer and Industrial Products industry
- Tested internal controls and documented company process flowcharts
- Organized and analyzed quarterly financial statement tie out documents
- Performed physical inventory observations and completed related documentation
- Completed online training modules to maintain and improve technical accounting skill
- Coordinated testing between internal and external auditors as well as members of client management

Audit Intern

Jun 2012 to Aug 2012

Deloitte

Detroit, MI

- Assisted with the preparation of quarterly review reporting documentation
- Utilized the company's ERP systems to organize and manipulate information
- Completed online and classroom training on GAAP, audit procedures and business ethics
- Effectively communicated with supervisors at all levels to receive work and build relationships

Accounting Intern

May 2011 to May 2012

L&W Engineering Company, Technical Center

New Boston, MI

- Performed account reconciliations using the company's ERP system
- Maintained records of accounts receivable payments via ACH deposits and manual check receipts
- Scanned daily invoices and updated Accounts Payable records via the company's ERP system
- Communicated relevant accounting information to individuals in multiple departments of the company

PROFESSIONAL TRAINING

Certified Public Accountant

Sep 2015 to Present

State of Michigan

Maintained active license by earning 40 hours of Continuing Professional Education Credits annually

PROFESSIONAL MEMBERSHIPS

Member Faculty Accessibility Fellowship Program <i>Michigan State University</i>	2019 to Present
Junior Member External Advisory Board, Department of Accounting & Information Systems <i>Michigan State University</i>	2018 to Present
Member American Institute of Certified Public Accountants	2014 to Present
Member Michigan Association of Certified Public Accountants	2014 to Present

TECHNICAL SKILLS

Applications

- Microsoft Excel
- QAD Enterprise Solutions
- Onbase (Workflow Software)
- OmnitracS Sylectus
- Datawatch Monarch
- Cisco WebEx
- Microsoft Word
- Microsoft PowerPoint

LEADERSHIP EXPERIENCE

Business Owner <i>ManageMint Financial</i> Provided a personalized experience focused on helping clients take control of their finances & establish simple, dependable methods for successfully managing their spending budget	2019 to Present
Tutor <i>Financial Accounting, Managerial Accounting, & Business Finance</i> Prepared students for examinations by reviewing textbook material and course assignments	2016 to Present
Resident Assistant <i>Michigan State University Department of Residence Life</i> Supported students transition into the academic and residential community of the university by planning and implementing activities, sharing knowledge of campus resources, and addressing individual and group concerns	Sep 2010 to Sep 2012

REFERENCES

Dr. L. Charles Bokemeier, Retired Professor of Practice in Accounting
Department of Accounting and Information Systems
Michigan State University
632 Bogue St
East Lansing, MI 48824
Phone: (517) 420-5869
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Ms. Sheila Donohoe, Director of Finance

L&W Engineering Company

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Mrs. Brenda Gohl, Accounting Specialist/Manager

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